Stoke Bliss, Kyre and Bockleton Group Parish Council.

Clerk: Carole Hirst – 07903 377066 – stokeblissgroupclerk@gmail.com

I hereby give notice of an Annual General Meeting of Stoke Bliss Group Parish Council which will be held at Stoke Bliss Village Hall on MONDAY 19th May 2025 starting at 7.30pm, to which Councillors are summoned for the transaction of the following business.

AGENDA.

1 **To note apologies for absence**

2 **Election of Chairman and signing of declaration of acceptance of office**

3 **Election of Vice-Chairman**

4 **Declarations of Interest**

a) **Register of Interests**: Councillors are reminded of the need to update their register of interests.

b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.

c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Interest may result in the commission of a criminal offence.

5 To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)** (*to be submitted to the Clerk not less than three days before the meeting)*

Parishioners' comments:

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

6 **To approve the minutes of the Parish Council Meeting held on 3rd February 2025**

7 **To note Standing Orders, Financial Regulations, Risk Assessment, Asset Register and Elected Members Code of Conduct and to consider a schedule for their review if required.**

8 **Finance: -**

a) To Approve the Audited accounts & Annual Return for 2024/25: 31st March 2025 (Part 2) as audited by G Lungley.

(i) Consider Internal Auditor's Report & recommendations 2024/25 (attached)

(ii) Proposal to consider Section 1: Annual Governance Statement 2024/25 (attached)
(iii) Proposal to consider Section 2: Accounting Statements 2024/25(attached) *Accounts & Audit regulations 2015*
(iv) To Consider approval the Annual Accounts for 2024/25 year ending 31st March 2025
(v) To note the dates for the period for the Exercise of Public Rights for 2024/25 to set as Tuesday 3 June – Monday 14 July 2025
(vi) To Consider the Exemption Certificate for 2024/25 as an Authority whose income and expenditure are under £25,000.

(b) Approval of the payment of Accounts from 3rd Feb 25 up to 19th May 2025 and note receipts received.

(c) Bank Reconciliation as at 31st March 2025 and at 4th May 2025.

(d) To note the 4th May 2025 Budget Monitoring Report.

(e) To note the effect of the Precept on Council Tax Band D for 2025/26.

(f) To consider letter from Citizens Advice Bureau of Jan 2025 regarding a request for donation.

(g) To consider a rise for the Lengthsman from £16.50 to £17 per hour from May 1st 2025.

9 Planning

M/22/01726/FUL Kyre Park House, Kyre, Retrospective approval for The Flat at Kyre Park House to be used as a separate dwelling. Retrospective approval for The Flat at Kyre Park House to be used as a separate dwelling – WITHDRAWN

M/25/00033/HP The Villa, Stoke Bliss- M/25/00033/HP- Rear single storey kitchen extension and two storey corner infil to replace conservatory, with a balcony to the side- CONSULTATION to 13th March 25

M/25/00059/LB - Nineveh House, Sutton- Re-roof rear of property (To vary conditions 4 and 5 ref. M/22/00989/LB.) – APPROVED

M/25/00060/LB - Nineveh House, Sutton – Retrospective permission for replacement of rain water goods and existing rooflights Retrospective permission for replacement of rain water goods and existing rooflights – APPROVED

10 Any Other Business

11 Date of next meeting – Monday August 4th 2025 at 7.30pm at Stoke Bliss Village Hall.

Clerk and RFO to Stoke Bliss, Kyre and Bockleton Parish Council. *Carole Hirst*